

H.C. JOHNSON ELEMENTARY SCHOOL

TEACHER ALLOTMENT FORM

For PTO Reimbursements

Please use this form to submit receipts to treasurer(s) for reimbursement.
Thank you!

- **Must be a paid member to receive reimbursement**
- **All reimbursements must be received by February 1st**

Name: _____

Expense Amt: _____

Event/Reason: _____

Please list all receipts and attach to this form. Thank you!
